



# Project Coordinator Retail Private Label

📍 Zásmuky u Kolína

🕒 01.07.2026

🏢 Full-time

📅 Permanent contract

Become part of our team and get to know the international food company Hügli Food. We have almost a century of tradition and are one of the leading companies in Europe when it comes to the development, production and marketing of products such as dry soup mixes, sauces, broths, ready meals, desserts, diet products and functional foods. Since 2018, we have been part of the strong Bell Food Group. Join its 12,000 employees.

## What can you look forward to?

### Work-Life-Balance



- 5 weeks of holiday
- Flexible working hours
- Possibility of Home Office



### Catering

- Possibility of catering – choice of 4-5 meals ; meal allowance
- Water and syrup vending machines



### Development opportunities

- Professional and personal development
- Corporate English/German lessons
- Open company culture

### Working environment



- Pleasant working environment
- New projects at the international level



### Other financial benefits

- Contribution to pension products
- Work anniversaries
- Beneficial employee sales
- Employee card for Makro stores
- Possibility of purchasing company shares
- Multisport card



### Corporate events

- Spring corporate events
- Christmas party
- Informal events

## What will you do?

- Coordinate private label innovation and renovation projects
- Work with specialist departments to keep projects on track
- Cooperate with NPD and organise product tastings
- Support the Culinary Highway process, including initial production
- Prepare quotations and project documentation
- Coordinate product samples for internal and external customers
- Manage label and artwork processes with agencies and purchasing
- Maintain data in SAP and other internal systems
- Support market analyses, research and product range activities

## What are we looking for?

- Strong organisational and communication skills
- Structured approach and attention to detail
- Ability to coordinate several tasks and stakeholders at once
- English language skills; **Czech is a must** (communication with local teams); German is a plus
- Experience in project coordination, FMCG, food production or private label is an advantage

## Any questions?



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Hügli – Member of Bell Food Group

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